

Job Title: Middle School Youth Ministry Coordinator

Location: Parker, CO

Submit applications by: June 30, 2024

Start date: As soon as practicable

Reports to: Director of Faith Formation

Supervises: Volunteers

Part time, 20 hrs/week

Job summary: The middle school youth minister is responsible for overseeing and developing a middle school youth ministry that involves catechesis in preparation for the sacrament of Confirmation, middle school youth group and small groups for youth in 7<sup>th</sup> - 8<sup>th</sup> grade, offering youth in this age group what may be a first opportunity to encounter Christ, as they begin to experience the life that come from being part of His Body, the Church.

Employer summary: Ave Maria Catholic Parish glorifies God by helping people to encounter the living God, Father, Son and Holy Spirit, as they come to know, love and serve Him together. The parish comprises a K-8 school and almost 3,000 registered families. We are seeking to develop a vibrant outreach to middle school youth.

Duties and responsibilities:

- In collaboration with volunteers, constantly invite youth in grades 7-8 into a living relationship with Christ through a blend of regular catechesis and group events that foster a sense of communion.
- Organize and support small groups where middle school youth can engage the riches of our faith while forming friendships, discovering prayer and developing a spirit of service.
- Organize and assist with retreats for middle school youth.
- Work with the families/parents of the youth, finding ways to re-propose the Gospel to them and involving them in sharing the faith with their children. In this way, through the activities and interests of the youth, the families, too, can experience anew the power of the Gospel and the help that comes from belonging to the Church community.
- Recruit, train and support volunteers through training, retreats, materials and feedback, helping them to experience the joy of sharing the gift that is our life in Christ. Maintain clear and constant communication with volunteers, including regarding schedules, safe environment training, etc.
- Work together collaboratively with the other members of the faith formation team, pursuing a shared vision of the life that God desires to share with us and the joy of the Gospel.
- Other duties as assigned, including but not limited to:
  - Collaborate and coordinate with other parish and diocesan employees
  - Maintain accurate records
  - Foster respect and the dignity of all, maintaining confidentiality and avoiding gossip or slander.

Requirements:

- Zeal for the Gospel of Jesus Christ and love for His Church, particularly for the young
- Bachelor's degree in theology, religious education, youth ministry or similar field
- Experience working or volunteering in a youth ministry setting
- Effective public speaking
- Strong communication skills
- Solid commitment to prayer, discipleship and teamwork, demonstrated by frequent reception of the sacraments, adherence to Church teaching, participation in parish life and openness to working with others

Physical requirements:

Frequent public speaking, walking, standing, sitting, bending, operating standard office equipment, working with others, and exposure to the noise of excited teens.

The employee is expected to be a practicing Catholic in good standing, faithful to the magisterium of the Roman Catholic Church, and an active member of a parish. They are expected to conduct themselves according to the teaching, goals and mission of the Church, modeling Christian virtues in every aspect of their lives. Every employee must undergo a background check and training regarding diocesan standards.

The description is not intended, and should not be construed, to be an exhaustive list of all responsibilities, skills, efforts or working conditions associated with this job. It is intended to be an accurate reflection of the principal job elements essential for making compensation decisions.

Please submit resume and the Diocese of Colorado Springs job application

[https://www.diocs.org/Portals/0/Documents/Offices/Human%20Resources/Revised%20Parish%20Application\(2\)%208-7-19.pdf?ver=9vBVeoMf6eFTrYcHU9zQDQ%3d%3d](https://www.diocs.org/Portals/0/Documents/Offices/Human%20Resources/Revised%20Parish%20Application(2)%208-7-19.pdf?ver=9vBVeoMf6eFTrYcHU9zQDQ%3d%3d)

to Michelle Borrás at mborras@avemaria.church